

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	Kasegaon Education Society's Smt. Kusumtai Rajarambapu Patil Kanya Mahavidyalaya, (Arts, Commerce & Science), Islampur
1.2 Address Line 1	Near Shirala Naka,
Address Line 2	Tal.-Walwa, Dist.-Sangli
City/Town	Islampur
State	Maharashtra
Pin Code	415409.
Institution e-mail address	kmahavidyalaya@yahoo.co.in
Contact Nos.	02342-224094, 224095
Name of the Head of the Institution:	Principal Dr.Rajendra Madhukar Kurlapkar
Tel. No. with STD Code:	02342-224460
Mobile:	9326776298
Name of the IQAC Co-ordinator:	Dr.Mrs.Ghorpade Pradnya Vijay
Mobile:	9657723911
IQAC e-mail address:	kmahavidyalaya@yahoo.co.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	78.00	2004	16/02/2009
2	2 nd Cycle	A	3.02	2012	09/03/2017
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 - submitted to NAAC on 23/10/2012
- ii. AQAR 2012-13 - submitted to NAAC on 22/10/2013
- iii. AQAR 2013-14 - submitted to NAAC on 09/02/2015
- iv. AQAR 2014-15 - submitted to NAAC on 05/03/2016

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Computer Science

1.12 Name of the Affiliating University (for the Colleges)

Shivaji University, Kolhapur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University --

University with Potential for Excellence -- UGC-CPE

DST Star Scheme -- UGC-CE --

UGC-Special Assistance Programme -- DST-FIST --

UGC-Innovative PG programmes -- Any other (Specify) --

UGC-COP Programmes --

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="13"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="22"/>
2.10 No. of IQAC meetings held	<input type="text" value="2"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="02"/> Faculty <input type="text" value="02"/>
	Non-Teaching Staff <input type="text" value="02"/> Students <input type="text" value="02"/> Alumni <input type="text" value="01"/> Others <input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, mention the amount	<input type="text" value="--"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. "Digital India" on 17 July 2015
2. "Career Guidance" on 07 Sept 2015
3. "Political Thoughts of Jawaharlal Nehru" on 12 Feb 2016

2.14 Significant Activities and contributions made by IQAC

- 1) Organization of University level workshop on 'Political Thoughts of Jawaharlal Nehru with was guided by Dr.Rasam, Dr.Prakash Pawar, Dr.D.U.Pawar.
- 2) Organization of Campus Interviews of Wipro and Influence & 9 students selected for Wipro & 1 student selected for TCS (off campus) respectively.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To Conduct workshops	Conducted 3 Workshops
2. To Organize Campus Interviews.	Conducted Campus interviews Successfully & Nine Students selected for Wipro & one for TCS respectively.
3. To motivate the students for participation in Shivaji University 'Avishkar' competition.	Students participated in Shivaji University 'Avishkar' competition Successfully and got 2 nd prize in 'Medical and pharmacy group'.
4. To organize State level Inter- collegiate Elocution competition	Organized State level Inter -collegiate elocution competition on 16 th February 2016.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body **Yes**

Management

Syndicate

Any other body

Provide the details of the action taken

- 3 workshops organized
- Conducted campus interviews
- Students participated in Shivaji University 'Avishkar' competition
- Organized State level Inter-collegiate Elocution competition

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Nos. of value added / Career Oriented programmes
PhD	01 (Chem)	01(Phy)	02	
PG	02		02	
UG	06		03	
PG Diploma	01		01	
Advanced Diploma	-		-	
Diploma	01 (Coc Journalism)			
Certificate	02 (Coc-English Comm. & Banking)			
Others				
Total	13	01	08	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options-

M.Sc.Computer Science, Organic Chemistry (CBCS), and Elective option is available. For BCS-III only Elective option is available.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10 (Except Diploma & Certificate)
Trimester	-----
Annual	-----

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Revision of Syllabus – B.Sc-III, B.A- III, B.Com- III, BCS- III, BCA –III & PG-DCA Syllabuses are revised.
- Salient aspects- In PG-DCA Course in spite of Annual pattern, Semester pattern is implemented by SUK
- For BCS & BCA III , Advanced Computer techniques are included.
- Salient Aspects – For BCS & BCA III advanced Computer Techniques are included.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, M.Sc., M.Phil.& Ph.D. in Physics is introduced during the year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	40	20	19	01	--

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
---	02	---	---	---	---	---	---	---	02
Physical Director						Physics			
R	V					R	V		
----	01					----	01		

2.4 No. of Guest and Visiting faculty and Temporary faculty

15

36

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	03	21	34
Presented papers	17	26	02
Resource Persons	---	----	06

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching and learning process involves use of Internet, LCD, Power point presentation, CDs, Video – films, Personnel from industries, demonstrations, Deputation of students for project work.

2.7 Total No. of actual teaching days during this academic year

239

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Unit Test, Oral Test, Seminar, CAP, Revaluation, Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS 03	Syll. Develop 05	Workshops 25	Total 33
-----------	---------------------	-----------------	-------------

2.10 Average percentage of attendance of students

90%

2.11 Course/ Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students		Division				
	Appeared	Passed	Distinction %	I %	II %	III %	Pass %
B. A.	75	64	17.18	50	32.81	----	85.33
B. Com.	102	80	10	50	38.75	1.25	78.43
B. Sc.	169	160	50	25.62	7.5	05	94.67
B.B.A.	16	15	25	37.5	31.25	3.12	93.75
B.C.A.	39	36	12.82	38.46	41.02	----	92.30
B.C.S.	54	49	16.66	55.55	18.51	---	90.74
M.Sc.(Chem.)	19	17	03	14	----	----	89.47
M.Sc.(Comp.)	46	34	32.60	41.30	----	----	73.91
PG-DCA	09	09	22.22	77.77	----	----	100.0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC prepares the plan for the academic year & prepares an Academic Calendar.
- Based on the activities mentioned in the calendar, IQAC assists & observes the implementation of the activities.
- The Principal arranges meetings with the HODs & the concerned committee members & monitors the exemption of the plan.
- Academic diaries are maintained.
- The Examination results are analysed & suggestions are given to the faculties.
- Students' feedback is maintained.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>No. of faculty benefitted</i>	
Refresher courses	02	1)Mr. Sonavane V. D. 23/11/2015 to 12/12/2015 at Shimala 2) Dr. Tejaswini Dange 09/03/ 2016 to 29/03/2016 at Goa
UGC – Faculty Improvement Programme		--
HRD programmes		--
Orientation programmes	01	Mr. B. S. Kharat 20/09/2015 to 17/10/2015 at Shimala
Faculty exchange programme		--
Staff training conducted by the university		--
Staff training conducted by other institutions		--
Summer / Winter schools, Workshops, etc.	01	Miss. Chivate N.A. 01/12/2015 to 21/ 12/ 2015
Others	04	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	33	08	--	02
Technical Staff	---	---	---	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC plans research activities to strengthen research culture & to develop scientific temper among the faculty & the students. The IQAC plays a proactive role by encouraging students to actively involved in research. IQAC conducts meetings monthly to discuss current research trends & issues.
- Faculty members are encouraged to avail opportunities for research grants for projects & fellowships offered by UGC.
- It also motivates to write research articles & publish in reputed journals
- Research climate in UG students is integrated into the research environment of the college through the departmental seminars, wallpapers .study tours, industrial visits, poster presentation, project works etc. The college provides all support for carrying out research work like laboratory facility, internet facility, E-books etc.
- The students are motivated them to participate in research competitions like 'Avishkar'.
- Besides, it also motivates the faculty to attend state, National, International level seminars and conferences & Duty leave granted to the faculty for the same.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	13	--	17	04
Outlay in Rs. Lakhs	17,80,000 /-	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	29	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	15	26	02 (State)

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2 years	UGC	14,28,000	11,28,000
Interdisciplinary Projects	----	----	----	----
Industry sponsored	----	----	----	----
Projects sponsored by the University/ College	----	----	----	----
Students research projects <i>(other than compulsory by the University)</i>	----	----	----	----
Any other(Specify)	----	----	----	----
Total	----	----	14,28,000	11,28,000

3.7 No. of books published i) With ISBN No. chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	01	02
Sponsoring agencies	--	--	--	Shivaji University, Kolhapur	Self

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency from Management of University/College
 Total

3.16 No. of patents received this

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

year

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year -

Total	International	National	State	University	Dist	College
04	04	--	--	--	--	--

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="2"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="--"/>		
NCC	<input type="text" value="--"/>	NSS	<input type="text" value="10"/>	Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebration of International Yoga Day
- Celebration of National Service Scheme Day.
- Cleanliness Drive
- Celebration of Constitution Day.
- Voter Registration Campaign.
- Aids Awareness Rath Feri
- Cycle Rally.
- Haemoglobin Check-up Camp.
- Dental Check-up Camp.
- Vanrai Bandhara.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities (2015-16)

Sr. No.	Facilities	Existing	Newly created	Source of Fund	Total
1	Campus area	12000 sq. m	-	-	12000 sq. m
2	Class rooms	38	-	-	38
3	Laboratories	22	-	-	22
4	Seminar Hall	01	-	-	01
5	No. of important equipment purchased (>1 lakh) 2015-16				
	Lab/others	List of Equip./Furniture's	No. of Equip.	Source of Fund	Total Equip./furniture
	Comp. Sci	Batteries 12V Dell Server with software	20 01 02	KES	21
	Physics	Instruments	11	KES	11
	Geography	Plane Table with prismatic Compass	01	KES	01
	Botany	Mixer Micro Pipette	01 01	KES	02
	COC Banking	Dell Computer UPS DVD Projector(Epison) Voltas water cooler	01 01 01 01 01	UGC	05
	COC English	Ahuja speaker box Voltas water cooler	01 01	UGC	02
	IQAC	Plan Hiring and tech. Serv. Projector EPISON Dell Computer Printer HP	01 01 01 01	UGC	04
	Office	Ceiling Fans Tube sets Metal Benches Plastic Stools Steel cupboards Store wellcupboard Green Boards Sanitary Napkin Vending Machine	05 02 30 120 02 01 05 01 01	UGC	166

	Hostel	Electric motor	01	KES	01
	Library	Bar code Printer Scanner	01 02	KES	03
	Gymkhana	Trophies Badminton Pol Volleyballs Skipping rope Running Spike Badminton Shuttle Tennis Ball T shirt	150 02 28 20 08 02 06 60	KES	276
6	Value of equipments purchased during the year 2015-16 (Rs in lakh)				
	Laboratory/ others	List of No. of Equip./Furniture's/ Others	Value of Equip.	Source of Fund	Total amount of Equip./furniture
	Comp. Sci	Batteries 12V 20 Dell Server with software 01	76,500 2,67,366	KES	3,43,866
	Physics	Instruments 11	45,134	KES	45,134
	Geography	Plane Table with prismatic Compass 01	23,900	KES	23,900
	Botany	Mixer 01 Micro Pipette 01	2,500 5,177+969	KES	8,637
	COC Banking	Dell Computer 01 UPS 01 DVD 01 Projector(Epison) 01 Voltas water cooler 01	24,500 1,571 29,325 31,500 33,900	UGC	1,20,796
	COC English	Ahuja speaker box 01 Voltas water cooler 01	16,525 33,900	UGC	50,425
	IQAC	Plan Hiring and tech. Serv. 01 Projector EPISON EB 01 Dell Computer 01 Printer HP 01	36,745 34,500 43,975 8,399	UGC	1,23,619

	Office	Ceiling Fans	05	} 7,730	UGC	2,10,723
		Tube sets	02			
		Metal Benches	30	1,06,313		
		Plastic Stools	120	30,240		
		Steel cupboards	02	16,400		
		Store well cupboard	01	8,200		
		Green Boards	05	23,040		
		Sanitary Napkin - Vending Machine	01	18,800		
	Hostel	Electric motor	01	10,800	KES	10,800
	Library	Bar code Printer	01	29,400	KES	29,400
		Scanner	02			
	Gymkhana	Trophies	150	15,000	KES	84,330
		Badminton Pol	02	5,700		
		Volleyballs	28	23,370		
		Skipping rope	20	2,000		
		Running Spike	08	9,440		
		Badminton Shuttle	02	1,700		
		Tennis Ball	06	0120		
		T shirt	60	27,000		
7	Others					
	1.Indoor sports Hall	01		-	-	01
	2. NAAC room	01				01
	3. Admission/Exam. /strong room	01		-	-	01
	4. Gas room fitting (chem., micro, Bot.)	06				06
	5. P. V. Block path way	02		01	KES	03
	6. Rain water harvesting system	01		-	-	01
	7. Chemistry Store Room	01		01	KES	02
	Total amount					10,51,630

4.2 Computerization of administration and library:

In-House Software is being used for Computerization of office administration & Library. The administrative staff as well as library staff is trained & efficient in maintaining the records. Current software was modified as per the requirements of office & library.

Bar-coding is also introduced in library. It is useful for the books circulation to avoid mistakes.

4.3 Library Services:

Sr. No	Particular	Existing 1989 to 2015		Newly Added 2015-2016		Total Up to 31/3/2016	
		No	Total Cost	No	Total Cost	No	Total Cost
1	Text Books	7970	510853.69	346	37779.00	8316	548632.69
2	Reference Books	9170	2207111.07	632	202077.00	9802	2409188.07
3	Journals & Periodicals	74	39710.00	80	63569.00	80	63569.00
4	Digital Database	01	-	01	-	01	-
5	C.D/D.V.D	744	74503.64	29	-	773	74503.64
	Other (Specify)						
6	Newspapers	15	20649.00	14	19895.00	14	19895.00
7	Donated Books	1950	93516.00	50	6038.00	2000	99554.00
8	Minor Research Project Books	211	145244.00	337	148017.00	548	293261.00
9	Bound Volumes of Periodicals	208	-	-	-	208	-
10	Project Reports	1168	-	-	-	1168	-
11	Furniture & Equipments	255	1436947.27	03	22575.00	258	149522.27

4.4 Technology up Gradation (Overall)

	Total Computers	Comp. Lab.	Internet	Browsing Centres	Comp. Centres	Office	Dept.	Others
Existing	110	04 CS +1NRC	01BB 07VPN	01	02	01	08	05
Added	Server 01	-	-	-	-	--	--	-
Total	111	05	08	01	02	01	08	05

4.5 Computer, internet access, training to teacher and students and any other programme for technology up gradation (Networking, e-governance etc)

- Computer and internet access is available in all departments for teachers and students
- One day workshop on 'Digital Locker' was conducted in the academic year-2015-2016

4.6 Amount spent on maintenance in lakh:

i) Information communication Technology (ICT)		
Particulars	Maint. amount	Total amount
Internet and Telephone bill (Comp Sci.)	55,000	2,57,796
Softwares (Office)	12,000	
Telephone Bill (Office)	24,371	
Internet Expense (JIO Wi-Fi facility in campus)	1,66,425	
ii) Campus Infrastructure and facilities:		
Building maintenance	94,715	5,70,207
College security charges	67,480	
College garden	12,260	
Sanitation	27,849	
Gymkhana Expense	92,082	
Municipal Taxes	58084	
Electricity Bill	2,02,220	
Water bill	14,087	
Electrical materials	1,430	
iii) Equipment maintenance		
Chemistry (U.G)	1,17,048	5,30,779
Chemistry (P.G)	2,24,948	
Physics	8,888	
Microbiology	69,469	
Comp. Sci.	34,925	
Botany	28,805	
Zoology	25,535	
Journalism	5,000	
Geography	1,881	
Library	14,280	
iv) Others – Hostel		
Water Charges	16,542	4,73,780
Telephone bill	1,850	
Water connection expenditure	19,819	
Electrical bill	2,36,600	
Electric Material	2,384	
Security charges	78,585	
House Keeping	1,18,000	

Cultural Programme -		
Youth Festival	56,997	1,95,638
Cultural activity	6,448	
Annual Gathering	50,356	
Prizes to the student	5,805	
NAAC expense	76,032	
Office -		
Postage and Telegram	5,195	1,60,107
Affiliation Recognition Fee	4,200	
Audit Fee	8,015	
Annual Magazine	52,400	
Stationary & Printing	90,297	
IQAC		
Web maintenance	10,000	30,259
Stationary	20,259	
Total Amount		22,18,566

Criterion – V

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC publishes, a prospectus, academic calendar, alumni brochure for providing information
- IQAC takes contact with Students' Council & provides information.
- The college website is updated regularly to give information about student support services.
- The awareness is enhanced through Sexual Harassment Prevention Committee and Anti-Ragging Committee and Grievance Redressal cell mechanism, lectures by faculty
- Notices are displayed on the Notice boards.
- The students are communicated through SMS.

5.2 Efforts made by the institution for tracking the progression

- Analysis of University exam results.
- Interaction with parents & students during parents-teacher meet.
- Formation of various committees to assign responsibility.
- Through remedial teaching and Advanced learners teaching mechanism.
- Through the presentation of annual report of the progression of students in curricular, co-curricular, extra-curricular, extension activities of the students at Annual Social Gathering.
- Through report of comparative analysis of the overall progression by the Principal in yearly magazine of college 'Kusumanjali'.

5.3 (a) Total Number of students

Grantable

Non-Grantable

UG	PG	Ph. D.	Self-financing	Total
900	-	-		900
317	133	-	390	0840

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
-	-

Women

No	%
1740	100

Last Year 2014-15

	2014-2015						2015-2016							
	General	SC	ST	OBC	NT	Physically Challenged	Total	General	SC	ST	OBC	NT SBC	Physically Challenged	Total
UG	954	97	02	182	95	04	1334	946	99	03	167	117	00	1332
PG	126	02	00	24	02	00	154	22	03	00	11	05	00	41
UG self-financing	264	16	00	57	14	00	351	280	30	02	54	26	00	392
PG self-financing	133	03	00	20	02	00	158	75	03	00	13	01	00	92

Demand ratio 100% Dropout % - 8.9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Lectures on different topics are held through Kanya Career Academy which has been established in order to guide the students about Competitive Examinations Independent computer ex. Coaching centre.
2. Decent class room, reading room, reference section and periodical section in library and interview hall for group discussion are provided.
3. Computer with internet facility is provided to the students.
4. Expert lectures are organized on special topics.
5. Academy helps the students to prepare for MPSC/UPSC/ Staff Selection and other competitive examinations for Banks, Police constables etc.
6. Guidance for NET/SET
7. Coaching for PG Entrance Exam.

No. of students beneficiaries 42

5.5 No. of students qualified in these examinations

NET Nil SET/SLET Nil GATE Nil CAT Nil
IAS/IPS etc Nil State PSC 02 UPSC Nil Others Ph. D. 1

5.6 Details of student counselling and career guidance

- Through placement cell activities such as campus interviews.
- Organisation of guest lectures
- Counselling by professional counsellors.

Lectures organized-05
Entry in Services- 03
Personal Counseling-45

No. of students benefitted 218 + 43

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	303	24	01

5.8 Details of gender sensitization programmes:

- Women's Grievance Redressal Cell Meeting Lecture -Chief Guest : Dr. Deepa Deshpande.
 - Kanya Chhand Mandal Exhibition of Handicrafts.
 - A Lecture by Standing Committee members for backward-class students.
 - A Guest Lecture of Dr. Desai on Awareness about Swine-flu.
 - Sanitary Napkin vending machine installed.
 - Hemoglobin check-up of 10 women at N.S.S. Camp.
 - 85 men and women Dental Check-up at N.S.S. Camp .
 - Save Girl Child – Rally in Manikwadi at N.S.S. Camp.
 - Smt. Shailaja Tile, Dr. Tejaswini Patil and Dr. Sujata Patil attended National Workshop on 'Women's Rights'.
 - Personality Developmental Camp by Dr. Tejaswini Patil.
 - Special Issue of wall-paper on International Women's Day.
 - Organisation of different activities for the girls in the women's hostel.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

Other Events State/ University level National level International level

Poster Exhibition

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution- S.A. Fund	07	8755=00
Student helped by the College –Help	01	5805=00
Financial support from government	163	2,17912=00
Govt. of Maharashtra Open Merit	04	4000=00
Financial support from other sources – S.Uni. Merit Scholarship	06	30,000=00
Contribution of Civilians for Scholarship	15	
Number of students who received International/ National recognitions National Eklavya Scholarship	04	20,000=00

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ Nil _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The motto of the institution is 'Sarvam hi tapasa sadhyam' & tagline of our college is 'Join us & enrich life'. An overall development of student's personality is our objective. With this in mind, we have the following vision & mission of the college.

- Vision: - We aspire to contribute in the national development & social equity through educating & empowering women.
- Mission:- It is our deepest concern to make higher education accessible to the girls hailing from remote rural places & to uplift & merge them into main stream & thus enrich their life.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Keeping in mind the changing curricular the college conducts guest lectures, study tours, excursions, Representation and demonstration of points, articles to the students through modern peripherals such as computers, projectors, CD,VCD, using Internet facility.
- Contribution of the faculty to curriculum development as the chairman, member of syllabus revision committee, member of BOS as well as they work as Resource person for new syllabus workshops.
- The college sent the faculty to attend workshops held at various colleges in their respective Subject.

6.3.2 Teaching and Learning

- Implementation of outcome based teaching and Learning methodology.
- Recruitment of well qualified staff possessing NET/SET, M.Phil , Ph.D qualifications.
- Use of ICT such as modern teaching aids like LCD, interactive boards etc.
- Skill enhancements through laboratory experiments, seminars, study tours.
- CET and Crash Course designed for UG & PG courses.
- Student-centric teaching methodology.

6.3.3 Examination and Evaluation

- Fair & disciplined conduct of Internal Examinations like unit Tests, seminars.
- Continuous evaluation process of students by MCQ's.
- Assignments and projects assigned to students.
- Formal feedback method.
- Evaluation through qualified examiner.
- Provision to provide photocopies of answer books on demand from students.

6.3.4 Research and Development

- Encouragement to faculty for active participation in National and International conference, seminars etc.
- Publication of research articles in reputed journals by faculties.
- Motivation to publish books and laboratory material.
- Permission to faculty for proposed higher studies.
- Laboratory development.
- MRPs are undertaken.
- Financial assistance to faculties.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Upgradation of library with modern computers, internet, OPAC, upgradation of software.
- Free internet to students at central computing facility (CCF).
- Seminar Hall, Indoor game facility newly provided for students.
- Shifting of Microbiology laboratory in newly constructed Laboratory building.
- Renovation of Chemistry Laboratory.
- Purchase of equipments for Science departments & sports.

6.3.6 Human Resource Management

- Active participation of faculty and Administrative staff in various activities held in institution.
- Staff meetings and other important meetings are conducted for smooth running of institution.
- Special committees are formed for necessary improvements in various aspects.
- Interaction with companies and University to conduct campus interviews.
- Regular follow up of various activities at college.
- Training programmes for the human resource.
- Appreciation of achievements of the staff.
- Ad-hoc appointments on the vacant posts as per the State Government policy.

6.3.7 Faculty and Staff recruitment

- Faculties and Administrative staff are recruited as per the UGC & the State Govt. policies.
- Immediate requirement of HR is fulfilled through appointment on Ad-hoc basis through Local Management Committee.

6.3.8 Industry Interaction / Collaboration

- College-Industry interaction for curriculum development.
- Industrial visits are conducted for B.Sc. Chemistry, Computer Science & Microbiology students, B.Com. Students & BCA, BCS, M.Sc. Computer Science Students.

6.3.9 Admission of Students

- Fair and transparent admission process as per the university & government rules.
- Admissions are given on Merit basis.
- M.Sc. (Chemistry) and M.Sc. (Computer Sci.) students are admitted through written test and CAP held at Shivaji University, Kolhapur.
- Admission of Part – time courses will be done on ' First Come, First Serve' Basis.

6.4 Welfare schemes for

Teaching	Loan facility to employees through their Credit Co operative Society, PF
Non teaching	Loan facility to employees through their Credit Co operative Society, PF.
Students	<ul style="list-style-type: none"> • Govt. Scholarship • Kusumtai Education Fund, • S.A. Fund • Continuous Deposit Scheme. • Health centre facility • Financial assistance to the sport persons & Meritorious students • Students Insurance.

6.5 Total corpus fund generated

3,64,365 /-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	Management	✓	IQAC
Administrative	✓	Management	✓	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University motivates the college to see autonomy as per UGC guidelines.

6.11 Activities and support from the Alumni Association

- Organisations of Alumni meet.
- Assistance extended by the alumni to organise various activities
- Suggestions made by the Alumni for development of college.

6.12 Activities and support from the Parent – Teacher Association

- Organisation of Parent – Teacher meet.
- Suggestions made by association for reformation of syllabus, activities of college like teaching, learning, extra lectures, remedial coaching.
- Felicitation of the students for their academic achievements.

6.13 Development programmes for support staff

- Deputing the administrative staff to participate in various training programmes workshop conducted by Shivaji Universities, State Govt. etc.
- Motivation to support staff to update the latest developments in their field and work.
- Organization of workshops on use of ICT.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Green Campus initiative.

Energy Conservation :-

- Students and staff are briefed about the importance of energy conservation.
- Lights and fans are switched off when no required.
- Air Conditioners are used only at essential places.
- “No Vehicles Day” is observed on Every Saturday.

Plantation:-

- Trees are planted in the campus every year.
- 20 %of the total open area is covered with trees, bushes and lawns.

Efforts for Carbon Neutrality:-

- All the facilities, administrative staff and students are informed to check their vehicles regularly for pollution control to restrict carbon emission and other hazardous wastages.

E-Waste Management:-

- The outdated computers, printers, spare parts, electronic scrap and other non-working components, instruments equipments are safely disposed.
- **Rain water Harvesting.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- **Staff- Academy :**

For faculty development & faculty updation; awareness programmes , deliberations by experts on current affairs, knowledge and skill development programmes are organized.

1. One day workshop on 'Digital India' on 1st Aug 2015 by Prof. D.R. Patil.
2. A lecture on 'Contemporary Literature' on 17 Jan 2016 by Prof. Pradip Patil.

- **Charity by Institution & Faculty**

Financial Aid is offered to meritorious and needy students to pursue higher education. The funds have been collected under the schemes- KUSUMTAI EDUCATION FUND & CONTINUOUS EDUCATION FUND and every year the most needy students get benefitted. The beneficiaries of the year 2015-2016 are ____

1. Kusumtai Education fund (2015-16)
 - a. Miss. Pallavi Shivaji Ghabak – 25000/-
 - b. Miss. Tejashri Tukaram Patil – 10000/-
 - c. Miss. Dhanashri Sudhir Patil – 5000/-
 - d. Miss. Tejashri Tukaram Patil – 10000/-
2. Continuous Deposit Scheme –

Fourteen beneficiaries availed the financial aid under this scheme.

(Details of faculty charity are already given)

- Faculty offers financials help to specially abled , best performing students and also the students undergoing medical treatment for serious illners.
1. Miss. Monika Lohar – B.Com III – a specially abled student was helped by Dr. Megha Dixit , H.O.D. Dept of Commerce offering Rs. 5000 for post graduation.
 2. Faculty members donated Rs. 10000 to Arm forces.
 3. Faculty members offered Rs. 10000 on the occasion of "Amrut Mohotsav ceremony" of veteran teacher principal Shri. V.B. Sainakar
 4. Miss. Priyanka R. Patil – a student undergoing treatment of Leucemia was giving the amount of Rs.31250 as a medical help by faculty.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

A] Department of Chemistry at present have total four laboratories. Due to increased student strength of B.Sc course and from 2013 Chemistry Department has started the M.Sc. organic chemistry P.G. course. In order to fulfill the Laboratory requirements of U.G. and P.G. for practical course we have decided to renew the Laboratories.

According to requirements laboratories have been renovated as mentioned below.

1. Changed old working tables by acid-base proof ceramic tiles.
2. Changed old electric fitting.
3. Changed old gas fittings.
4. Changed water taps, waste water pipes & basins.
5. Changed old exhaust fans for proper ventilation.
6. Painting the walls.
7. Provision made for P.G. practicals of separate ether separation arrangement outside the Laboratory.
8. Prvision of spacious store rooms for chemicals and glass wares.
9. Changed the flooring tiles.

B] The extension of physics laboratory is done during academic year 2015-16 to accommodate M.Sc-I physics course .The dimensions of the laboratory are $24 \times 19.1 = 458.4$ sq.ft. (47.45 sq.m.)

C] A proposal of post graduation course in Physics is sent to university for sanction. After getting the sanction from concerned authorities, the college will start the course from the academic year 2016-17

D] The functioning of coaching and Repainting centre is strengthened by motivating the students.

E] In collaboration with Reliance – Jio Wi-Fi setup is installed in the campus. Shortly it will be activated. Teachers, Students will be the beneficiaries.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. State level Inter-collegiate Elocution Competition.
2. No Vehicle Day on every Saturday.

7.4 Contribution to environmental awareness / protection

Following activities were organized by the Institution for Environmental Awareness:

1. A Cycle Rally for conservation of Nature.
2. A Guest Lecture of Dr. P.T. Patil on 'The Amazing World of Insects' on Science Day
3. A Swachhata Abhiyan Participation :Daily Sakal Organized Save Water Campaign :The students took oath to Save Water
4. Participation in Elocution competition on Cleanliness Awareness Campaign By Walwa

7.5 Whether environment audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add (For example SWOT Analysis)

• **Strengths:**

1. The college received the College with Potential for Excellence (C P E) status.
2. The college has been enlisted by the career 360 Magazine at 83rd rank in India.
3. Principal Dr. Rajendra M. Kurlapkar has been appointed as a Joint Secretary of Kasegaon Education Society Sakharale.
4. Partnership with Wipro in terms of Industry- Academic partnership.
5. Collaboration with 'Sakal' Media Network (YIN)

• **Weaknesses :-**

Traditional courses lack employability. Hence, the placement ratio is low in comparison with the total strength of the college.

• **Opportunities :-**

Being Girls' College, situated in rural surrounding there are always opportunities for women empowerment and ultimately the development of rural population.

• **Threats :-**

Nowadays most of the students aspire for Indian Administrative Service, Army & Air Force. However we haven't established such an Exam training centre for Indian Civil Services in our college.

8. Plans of Institution for next year (2016-17)

- To start M.Sc. Physics course
- To upgrade and renovate Physics & Chemistry Laboratories.
- To purchase rack server.
- To establish domestic home appliances repairing centre.
- To establish language laboratory.
- To organize one day workshop for faculty under IQAC.
- To provide the facility of Wi-Fi campus with Reliance Jio connectivity.
- To conduct some innovative programmes.

Name- Dr.Mrs.P.V.Ghorpade

Name- Principal Dr.R.M.Kurlapkar

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
CAP	-	Central Admission Process
